**OSCAR CLUB’S PARENTAL INVOLVEMENT POLICY**

Partnership working underpins the successful delivery of the Early Years Foundation Stage. Parents are their children's first and most important educators and they are central to the child’s well-being.

To achieve this:

We are committed to ongoing dialogue with parents to improve our knowledge of the needs of their children and to support their families.

We inform all parents about how the group is run through our notice board, parents newsletter and daily verbal communication.

We actively encourage parents to share in their child’s assessment file by sharing observations from the home environment - either formally or informally - and ensure parents have access to their children's written records.

We provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the group;

We provide information about opportunities for being involved in the setting

We ensure that all parents are aware of the system for registering queries, complaints or suggestions. All parents have access to our written complaints procedure

Our confidentiality policy enables parents to feel secure and to have the confidence to discussed confidential matters at any time within the setting.

Parents have ready access to the files and records of their own children but do not have access to information about any other child. Parents who would like to access their child’s information are asked to speak to the Manger or Deputy Manager.

Any concerns/evidence relating to a child’s personal safety will be shared with the parents/ carers unless we feel this may put the child in further harm. This information is shared with as few people as possible on a need to know basis and will be passed onto social services by the Manager.

We are pleased to take care of your children and we enjoy our daily conversations with you, but we acknowledge that our families need to be confident that we draw a clear line between our work and personal lives. It is our policy that staff should not become online friends with parents, to ensure professional boundaries are maintained.

Signed on behalf of the voluntary management committee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Review Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_